Borough of Jefferson Hills

Agenda Meeting of Council
August 7, 2013

     The agenda meeting of Council was called to order by Council President King at 7:00 p.m. in the Municipal Center, 925 Old Clairton Road. Following the Pledge of Allegiance, Council Members Ielase, Khalil, Montgomery, and King answered to roll call. Solicitor Shimko, Acting Engineer Sites, Chief Roach, Finance Officer/Treasurer/Assistant Secretary McCreery, and Planner/Zoning Officer Cohen were also present. Council Member Cmar arrived at 7:45 p.m. Council Members Reynolds and Weber, Manager Arndt, Public Works Director Lovell and Mayor Green were absent.

     The following tentative agenda for the regular meeting of August 7, 2013 was reviewed and discussed.

1. Pledge of Allegiance
2. Roll Call
3. Citizens/Taxpayer Comments

None.

4. Report from Borough Boards or Commissions

a) Holly Schrum - Library Board Member - gave the following update:

- Summer Reading Program is over
- Fall classes are planned including:
  - Zumba & Yoga
  - Chair painting
  - Nutrition
- Light-up Night is being planned
- The library website is being redesigned

5. Engineer's Report

In response to Mr. Montgomery's question on the status of Frank Street, Mr. Cohen advised letters were sent to the landowners adjacent to the property advising them on the easements needed on their property. Mr. Sites advised DEP wants an agreement with the adjacent property owners.

6. Motion to approve minutes of agenda meeting July 3, 2013
7. Motion to approve minutes of regular meeting July 8, 2013
8. Motion to approve the monthly bills
9. Motion to approve the monthly payrolls
10. Motion to adopt Resolution No. 26-2013 approving the Clairton Municipal Authority Peters Creek Regional Act 537 Sewage Facilities Plan Update dated July 2013
11. Motion to adopt Resolution No. 27-2013 granting final approval of a subdivision plan known as S-4-2013, Mill School Plan Phase 1

12. Motion to adopt Ordinance No. 837 designating Pennsylvania Municipal Service Company as the collector for delinquent refuse and sewage fees imposing on delinquent ratepayers the obligation to pay reasonable costs incurred by the delinquent fee collector for collection of delinquent fees, penalties and interest
13. Motion to accept a proposal from Glatfelter/American Alternative Insurance Company in the amount of $108,982.00 for renewal of property/casualty insurance coverage effective September 6, 2013
14. Motion to accept a bid from Russell Standard Corporation in the amount of $74,198.86 for 2013 Pavement Maintenance Program Seal Coating Project - Contract B
15. Motion to ratify Work Authorization dated July 23, 2013 in the amount not to exceed $4,000.00 for Gateway Engineers to assist in the preparation of a Growing Greener grant application for submission to the Pennsylvania Department of Environmental Protection for Peters Creek Stream Restoration Phase 5
16. Motion to authorize Keystone Municipal Collections Group to file real estate tax liens over a $50.00 balance for tax year 2010 at $20.00 each
17. Motion to accept the Borough of Jefferson Hills Financial Statement for the year ending December 31, 2012 as audited by Seals and DeMillion, P.C., Certified Public Accountants
18. Motion to approve a Sewage Fees Collection Agreement with Pennsylvania Municipal Service Company for collection of current and delinquent sewage fees for the period of September 1, 2013 through August 31, 2016
19. Motion to approve a Refuse Fees Collection Agreement with Pennsylvania Municipal Service Company for collection of current and delinquent refuse fees for the period of September 1, 2013 through August 31, 2016
20. Motion to approve Final Payment to SHACOG for Stash Trucking in the amount of $1,884.70 for work related to CDBG Demolition Project Year 38
21. Motion to approve Payment 2 and Final for the 2013 Pavement Maintenance Program for Youngblood Paving and Construction, Inc. in the amount of $75,671.66
22. Discuss a public hearing date of October 9, 2013 to amend the Uniform Construction Code (UCC) to require building permits for residential accessory structures over 300 square feet rather than 1,000 square feet as dictated by Pennsylvania Act 45

Mrs. Cmar arrived.

23. Reports

Chief Roach:

- Police activities spiked because of the storms. He met with PEMA to try to get reimbursed for damage to the Borough. If the County reaches a certain threshold, we will then be eligible for reimbursement.

- August 24th is the first step for the SHACOG police officer testing
- Vandalism at Beedle Park included overturning a couple of port-a-johns and unbolted some of the playground equipment.   Mr. Cohen:

- There is an opportunity for a grant from the Allegheny County Department of Development and Planning to assist the Borough in completing the update of its Zoning and Subdivision ordinances. It provides up to 75% funding towards the total project costs. It was Council's consensus for Mr. Cohen to move forward

and prepare the grant application, and have the resolution ready for next month's agenda.

Mr. McCreery:

- Met with Greg Jones, of the Economic Development South to further explore joining.
- Met with Chief Roach, Mr. Lovell, and Senator Matt Smith on the Walton Road issues.
- The third-party engineer advised the most cost-effective option for sewage processing in the West Elizabeth watershed is WESA. Council agreed to a meeting with Borough Council, the WESA Board of Directors and Rick Barnett, as per the scope of work.

24. General Business

Mr. Khalil asked if the Comprehensive Plan is on track, Mr. McCreery suggested Mr. Cohen prepare a presentation on the status to be presented to Council at the October or November meeting.

Mr. Montgomery advised Mr. Reis, Code Enforcement Officer, came before the Planning Commission requesting we update our Property Maintenance Code. After the Planning Commission makes their recommendations, it will come before Council for approval.

Mr. King adjourned the meeting at 8:35 p.m. with an executive session to follow concerning legal and personnel matters on motion by Mr. Khalil, seconded by Mrs. Ielase and carried unanimously.

J. Andrew McCreery
Assistant Secretary